

Guidelines for Journal Reviewers

Thank you for agreeing to invest your time and expertise as a reviewer for ETICA: Yearbook of Ethics & Public Affairs.

ETICA implements double-blind reviews of all papers. Reviewers are requested to:

- evaluate manuscripts objectively and independently;
- assess the scholarly merit of the submission;
- provide constructive feedback that helps authors improve their work;
- support the editor in making an informed decision.

Reviewers must ensure the confidentiality of the manuscript. Manuscripts under review are confidential documents and may not be shared, discussed with others, or circulated. Manuscripts are the intellectual property of the authors; unpublished material or ideas from the manuscript may not be used for one's own research.

Criteria for Evaluation

When reviewing a manuscript, please pay special attention to scholarly rigor, originality, and quality of exposition (structure and clarity).

Writing the Review

Peer review should be rigorous but collegial. The aim is not only to evaluate but also to improve scholarship. Thus, when reviewing papers, please provide constructive feedback.

Please:

- Provide specific comments rather than general statements.
- Distinguish between major concerns and minor revisions.
- Suggest improvements where possible.
- Maintain a respectful and professional tone.

Recommendations to the Editor

Please clearly recommend one of the following:

- Accept as is
- Accept with minor revisions
- Revise and resubmit (major revisions)
- Reject

You may include confidential comments to the editor if necessary (e.g., ethical concerns, suspicions of plagiarism, suitability issues).

Please also indicate to the editors any concerns you may have regarding AI generated content or text.

Timeliness

Please complete your review within three weeks of receiving the manuscript. If you anticipate delays, inform the editor as soon as possible.